

## Basic Setup: How to Add Rooms and Assets

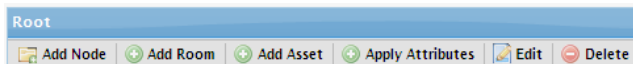
These procedures assume that Fusion RV™ 8.5 with the new Media Services component as part of the Crestron CaptureLiveHD™ system, has been properly installed and configured on your system(s) and that you will be connecting to a processor running the demo program when you add a room as described in this guide. For more information refer to the latest version of the Fusion RV 8.5 Installation Guide (Doc. 7281), which can be downloaded from the Crestron® Web site ([www.crestron.com/manuals](http://www.crestron.com/manuals)).

### Adding a Room in Fusion

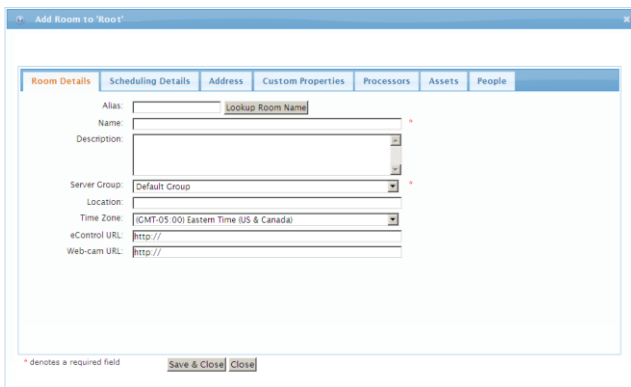
1. Log into Fusion. The first web client you will encounter is the Monitoring Web Client.
2. Click the folder-shaped **Setup** icon (circled in red) at the top right of the Fusion Monitoring Web Client.



3. When the Setup Web Client loads, click on the **Root** or **Rooms** nodes on the left.
4. Click on the **Add Room** button.

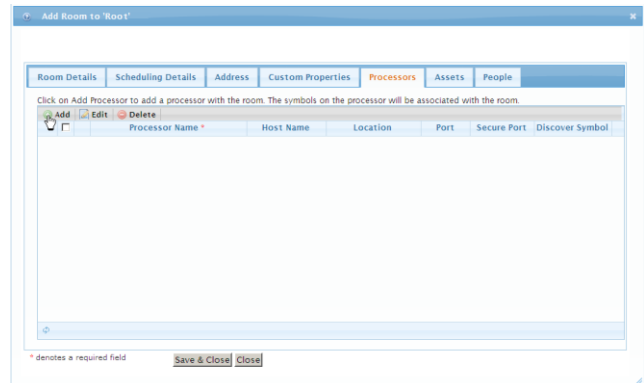


5. Enter information into the required fields as indicated by the red asterisks.



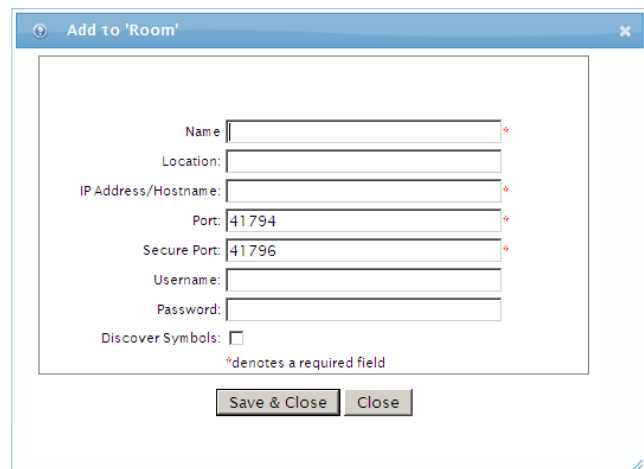
6. Enter the optional information, such as time zone, e-Control and webcam URLs, as desired.

7. Click the *Processors* tab and then click the **Add** button.



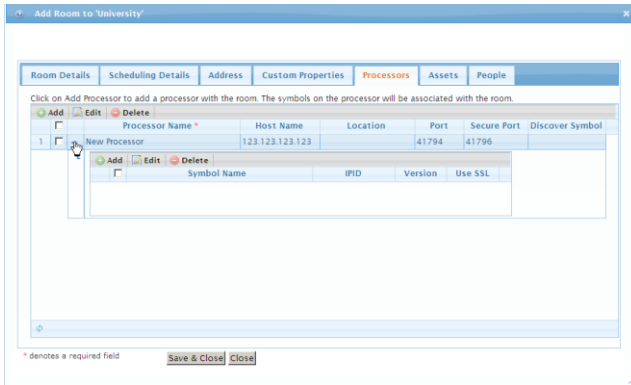
8. Enter the processor details appropriate to your installation as shown in the following figure.

**NOTE:** If the **Discover Symbols** checkbox is selected and your symbol in the control program is a version 7.2 or higher, Fusion's auto discovery feature will automatically import the symbol information into the Fusion database.

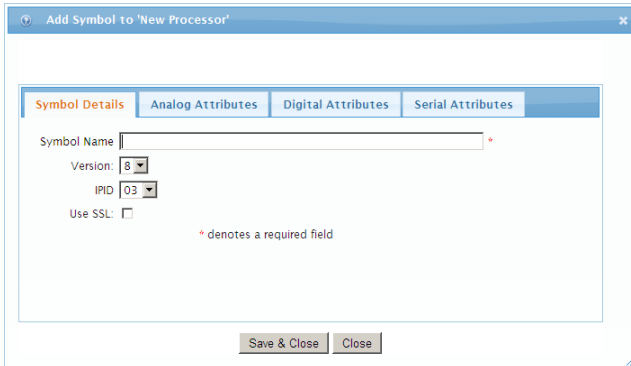


9. Click **Save & Close**. You will be returned to the *Processors* tab.

- Click the + symbol next to your new processor. A field allowing you to add a symbol will drop down.



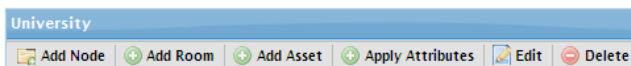
- Click the **Add** button. The “Add Symbol to ‘New Processor’” dialog will open.



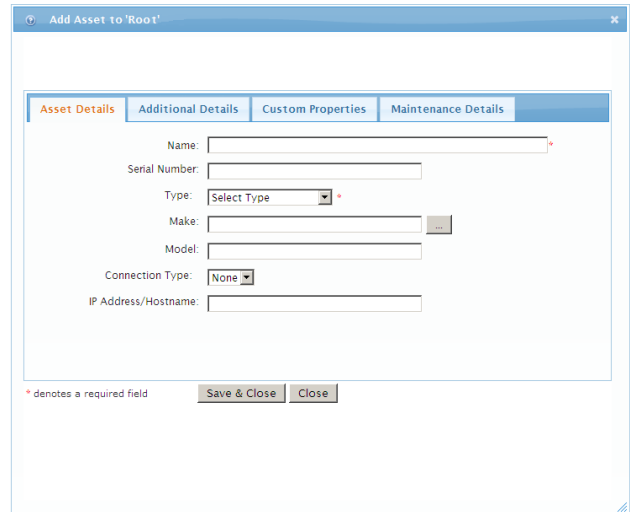
- Select the symbol version and IP ID. Note that the demo program has a RoomView SE/RoomView 7.2 symbol at IP ID 08.
- Click the **Save & Close** button to save your symbol.
- Click **Save & Close** to save your room.
- To associate your room with a node different than the **Root** node you selected in step 3 (e.g., after you have added a node), simply click and drag your new room to that node. Your room is now associated with the new node.

**Adding an Asset in Fusion**

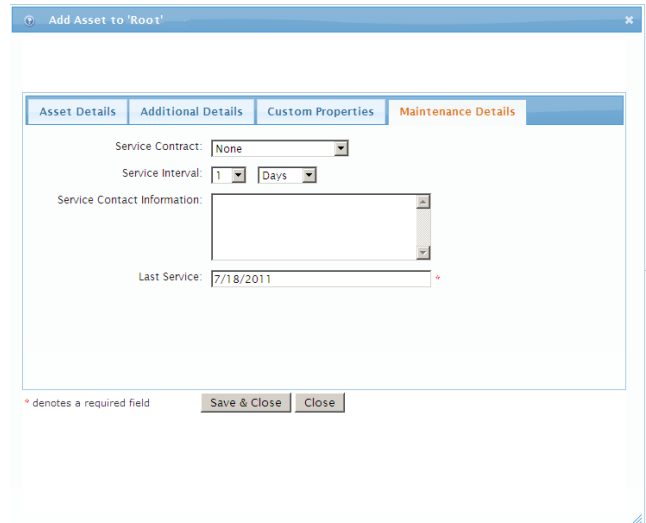
- Click the **Setup** icon at the top right of the main Fusion RV window as described in step 2 of “Adding a Room in Fusion”.
- Click on the **Root** or **Rooms** node in the tree view on the left.
- Click the **Add Asset** button.



- Enter information into the required fields as indicated by the red asterisks.



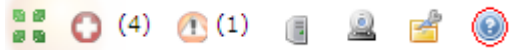
- On the *Additional Details* and *Maintenance Details* tabs, enter the required information as indicated by the red asterisks.
- Enter the optional information in the *IP Address* and *Serial Number*, *Asset Tag*, *MAC Address* and *Custom Properties* fields.
- Click the *Maintenance Details* tab and enter the information for the asset.



- Click **Save & Close** to save your asset or click **Close** to abandon your changes.
- To associate the asset with a room or a node, simply click the asset in the grid view on the right, drag it to the room or node and release.

### For More Information

For more information on these and other procedures in Fusion RV, please consult the embedded help by clicking the Help icon (circled in red) at the upper right of the Fusion interface.



### Further Inquiries

If you cannot locate specific information or have questions after reviewing this guide, please take advantage of Crestron's award winning customer service team by calling Crestron at 1-888-CRESTRON [1-888-273-7876]. For assistance in your region, please refer to the Crestron Web site ([www.crestron.com/offices](http://www.crestron.com/offices)) for a listing of Crestron worldwide offices.

You can also log onto the online help section of the Crestron Web site (<http://www.crestron.com/onlinehelp>) to ask questions about Crestron products. First-time users will need to establish a user account to fully benefit from all available features.

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